

CV: Gist

DR. ARPANA PATEL

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Objective:

To enhance essential skills both in teaching and administrative to increase the performance of students and staff.

Education:

- Ph.D., Awarded in January 2006
Business Studies Department, Sardar Patel University, Vallabh Vidyanagar.
- M.Com, 1998.
Business Studies Department Sardar Patel Institute, Vallabh Vidyanagar.
- B.Com, Sardar Patel Institute, 1996.
BJVM college, Sardar Patel Institute, Vallabh Vidyanagar.

Experience:

- Presently working as I/C Director, BV Patel Institute of Commerce, Uka Tarsadia University.
2006-Assistant Professor at BVPIBMC&IT, VNSGU, BPKM Trust (Now BV Patel Institute of Commerce)
2014- Course Coordinator, Integrated M.Com
2018- I/C Director, B.Com, Integrated M.Com, and M.Com
- Research Associate, Sardar Patel University in UGC Sponsored Major Research project from 7th Dec. 1998 to 30th Sep. 2001 and 1st April 2002 to 20th March 2005.

Computer Skills:

- Tally Guru Certified (A Grade)
- Certified Trainer in Tally ACE Certified (A Grade)

Other Responsibilities:

- Member of Academic Council, UTU.
- Member of Board of Studies at Faculty for Commerce.
- Invited as a member of selection committee for recruitment.
- Handling tally certification course
- Worked as a Superintendent at UTU Examination;
- Central Superintendent at NEET Examination;
- Examiner at university exams.

Subjects Taught:

- Financial Management
- Management
- Strategic Management
- Computer (MSOffice, Tally)
- Economics
- Law
- Communication
- Auditing

Ph.D. Guide: (Since 2016):

3 students already completed

2 students pursuing

Research Paper Publication; Conference/Seminar/ Workshop Attended: **35**

FDP Completed three

Languages Known:

- Gujarati: Mother tongue
- Hindi: Intermediate
- English: Intermediate

Total Teaching Experience : 17 years

Other Job Experience : 5 years

Membership details : Life Member of All India Commerce

Declaration:

I hereby declare that the above mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of it.

Arpana Patel